



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

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Office (509) 962-7506

“Building Partnerships – Building Communities”

January 17, 2025

Washington Department of Fish & Wildlife
600 Capitol Way N
Olympia, WA 98501

RE: SD-24-00003 WDFW Matoon – Request for Additional Information

Dear Applicant,

Kittitas County Community Development Services (CDS) received your Shoreline Substantial Development Permit application on November 22, 2024, to replace the boarding float and its supports within Aquatic Shoreline designation. The proposal includes replacement of the vault toilet, grading and improvement of the existing gravel parking surface, adding barrier rocks at the edge of the parking lot and replacement of the sign kiosk within the Urban Conservancy shoreline designation.

After review of the submitted application, staff have determined additional information is required and the following items are needed:

- 1) Per KCC 17B.07.070(2)(a) & 15A.03, a site plan showing the location and dimensions of the development is required. Please show the dimensions and location of the parking lot, rock barrier, kiosk, vault toilet and boarded float. Please add the edge of shoreline and the wetland to the south of the proposed development. An updated/revised site plan showing these items is required.
 - a) The current site plan does not show the dimensions and locations of parts of the proposed development.

The requested material will need to be submitted to Kittitas County CDS on or before **July 15, 2025 at 5:00 pm** (180 days), in order to keep this application active, pursuant to [KCC 15A.03.040 \(1\)\(b\)](#), which states:

“an incomplete application shall expire after 180 calendar days unless the requested supplemental information is submitted in complete form.”

CDS’s review will commence when all additional information is received. The application will be processed under all codes in effect at the time a complete application is received by CDS.

It may be beneficial to set up a meeting to discuss the current issues with the application and the required steps to move forward. If this would be of interest to you, please reach out to me directly.

Please contact me directly with any questions you may have via email at bradley.gasawski@co.kittitas.wa.us or by phone at (509) 962-7539.

Sincerely,

Bradley Gasawski
Planner I
Kittitas County Community Development Services

bradley.gasawski@co.kittitas.wa.us
(509) 962-7539